

**Minutes of the Meeting of
Riccall Parish Council
held on 20 March 2017
from 7.30 p.m.
at the Regen Centre**

Attending: Cllrs Keen (Chairman) Adamson, Dawson, Kilmartin, Nuttall, Owens, Rimmer, Sharp, Somes-Joce and Wilkinson.

Sandra Botham-Clerk & RFO

District Cllr Reynolds

Cllr Musgrave

1 Apologies and declarations of interest

Cllr Somers-Joce had sent apologies as he would be arriving late and leaving the meeting early due to driving his wife to a meeting and back. This was accepted.

There were no declarations of interest in items on the agenda

**2 Minutes of the meeting of Riccall Parish Council held on 20 February 2017 (circulated).
Minutes of the meeting of the Administration & Finance Committee held on 6 March 2017. (circulated)**

The minutes for the above meetings were accepted as a true record and adopted.

3 Report on progress and updates since the last meeting

District Cllr Reynolds gave an update on the planning application for holiday chalets on Selby Road, noting the permission has been granted. He noted that although District Cllrs can request site meetings by the Planning Committee, they are rarely carried out and only the Chairman and Case Officer can speak, residents and Ward Cllrs cannot speak.

Cllr Richard Musgrave thanked those present for the warm welcome. He is the Conservative Candidate for the Escrick Division of the County Council Elections in May and was attending the meeting to observe the issues in the Parish and gave a brief outline of his views. He noted that Riccall is the largest parish in the Division and should he be elected, he intends attending the monthly meetings.

The Clerk gave an update from PCSO Adam Woods following a concerned resident reporting cold calling on York Road. The police had been unable to make contact with the cold caller but received no further reports. He also noted a criminal damage incident where a broken e-cigarette had been left on the roof of a car and the liquid could have damaged the paintwork. Adam also noted that he is being transferred to Tadcaster and PCSO Paul Bell will be taking over for Riccall.

The Clerk gave an update from on action taken and developments since the last meeting:

- A 'No Footpath' sign has been placed on the field behind the park. Cllr Sharp had looked into this and reported that it was there to stop people walking on the crops and was on private land.
- Fly-tipping posters have been sent by Selby DC for use in areas prone to fly-tipping.
- Two representatives from Selby DC 'Don't be a Waster' campaign will attend the May meeting regarding dog fouling initiatives which is the focus in July.
- The PROW officer has responded to Chapel Lane footpath enquiry. He noted that a Field Officer had visited the site on the 23rd of February and reported that there were no dogs present at that time. A letter will be sent to the owners informing them that a report of loose dogs had been received.
- A letter has been sent to Inspector McNiff regarding police support.
- Following reports from residents asking if we could supply dog bags, Selby DC were contacted and asked if they could bulk buy bags and dispensers to supply at cost to PC's. They are looking into the idea.
- An 'A' board had been padlocked to lamp post near the Hare & Hounds and was a potential tripping hazard. It was reported to Selby DC as fly-posting and they passed the report to Area 7 Highways, who came and removed it. The Hare & Hounds were found to be responsible.
- Traffic reports for the Barlby roundabout works have now finished but any works that affect the A19 at Fulford will be posted on the website as we are still receiving those reports from the developer.
- Initial checks for year end have been completed for RBS- this involved checking reports for any anomalies and making any adjustments.
- The No Cold Calling Zone initial letter has been delivered to residents not already in the zone-thanks to those who did deliveries. NYCC packs will be delivered later. NW are being asked to assist via Duncan.
- The spring edition of The Beacon is completed and at proof reading stage and should be ready next week for delivery.
- Reports of rubbish on Main Street near the park on recycling bin day were made and Steve Golton confirmed it is a regular occurrence with traffic draught causing items from overloaded crates to fall out. An article had been included in the Beacon as we have had other complaints about residents overloading crates and rubbish on the streets when they are put out overnight.
- The topographical survey was carried out 15 March by Broadacres HA on park, along with adjoining proposed exception site. An email was received from a resident of Beech Park Close with concerns.
- Area 7 has been contacted regarding another vehicle advertised 'for sale' recently parked near the north exit of village.
- Cllr allowances- if possible pay in cheques before the end of March for year end figures.

4 Matters from Public Participation

Residents have noticed an increase in dog fouling on Station Road.

Some patrons of the Village Institute have been double parking which is affecting the property opposite. **Action:** *The Clerk will notify the Village Institute secretary.*

A wall has been damaged and the street name sign is no longer in place for The Limes. **Action:** *The Clerk will inform Selby DC.*

It was noted that the regular updates received from Howard Civil Engineering during the construction of the Barlby Roundabout have been very informative for residents.

Action: *The Clerk will write to thank the company.*

5 Correspondence

5a) General correspondence - requiring decisions:

War Memorial workshop. *This will be circulated to members.*

Speed awareness wheelie bin stickers. *It was agreed to see what the outcome of the Community Speed Watch is.*

Cllr Somers-Joce entered the meeting at 7.55pm.

5b) General correspondence - for information:

YLCA notification of Section 137 of the Local Government Act 1972 – expenditure limit for financial year 2017/2018. *An increase has been made from £7.42 to £7.57.*

Eastern Community Engagement Forum is to be held on Wednesday 22 March 2017 from 6.30 pm at the Regen Centre, Riccall. The focus is on grants.

NYCC notification of street light energy increase for 2017/18. It was noted that advice included factoring the increase into the Precept for 2017/18.

North Yorkshire Police funding available for community and voluntary group projects. *Further details available from Cllr Adamson.*

Selby DC re CIL payment April 2017. Contact details for the Chairman were requested, as CIL payment details will be copied to the Chairman.

Richard Musgrove left the meeting at 8.05pm

5c) Late correspondence – to note only.

YLCA advice regarding Parish Precepts, a request to demonstrate restraint. *Circulate to members.*

Notification of Civic Day 2017 taking place on 17th June. *Please contact the Clerk for further information.*

Email from resident regarding granted planning permission for: Land adjoining The Lodge, 23 Selby Road, Riccall. *The Clerk will respond.*

Age UK request for funding, including figures for residents assisted.
It was agreed to make a donation of £100.

An updated Community Grants form had also been received from the Riccall Wind Band. The previous form had been submitted to the Admin & Finance Committee and recommended for approval provided the forms were completed and re-submitted. Members agreed to approve a grant of £350 however the group do not have a bank account. It was noted that this information is not included in the Guidance pack as it was previously removed along with the need for a Constitution, as it was thought to be prohibitive to smaller groups making applications.

Action: *The Clerk will inform the applicant of the requirement for a bank account.*

Notice of the Election of County Councillors, including the Escrick Division.

6 Accounts for March 2017

Total expenditure of £4433.53 was approved.

It was noted that the usual monthly print-outs supplied to members regarding the accounts, will be limited for April and May due to the year-end close down taking place late May.

Cllr Somers-Joce left the meeting at 8.35pm.

7 Planning

7a)

Selby DC has granted planning permission for the following application:

None received.

7b The following planning application will be considered:

None received.

7c) Other planning matters

It had been noted previously in the meeting that permission has been **granted** for 2016/1258/COU: Demolition of buildings on site. Change of use to allow siting of 6 no holiday use only units- Land to rear The Lodge, of 23 Selby Road. Numerous conditions were attached.

8 Reports and Consultation

The Clerk reported back from a meeting with Chris Hailey-Norris at Selby AVS. Following completing a survey by Selby DC some time ago regarding WIFI /IT availability in community buildings. This has now evolved and I have been offered a place on the initiative funded by Selby DC to have the expertise of Chris Hailey -Norris for a year-long project to facilitate any areas for advice, guidance and training opportunities, to help both me in my role and the Parish Council. One avenue I'm pursuing is advice on IT due to the issues I currently have. Chris is to contact an independent IT specialist and get a quote for a couple of hours work for him to come with Chris

to see the IT equipment I use and possibly improve that or advice a way forward. Chris also suggested a joint meeting with Cllr Keen – as rep of PC and Karen Keen—as a rep from the Village Institute (back to original survey) as he can advise both parties.

Cllr Keen reported back from the Garden Club meeting, which he Chaired, and noted the ‘Great Get Together’ event to be held in memory of MP Jo Cox. It’s a community event and will be held in the Village Institute for all clubs and organisations to talk part, for residents to find out about the many activities going on in the village and enjoy tea and cake from the WI. It will take place on the afternoon of Sunday 18th June

Cllrs Keen and Owens had attended the Beech Tree Surgery meeting and noted the issues with money wasted on drug prescriptions and problems with the dispensary and phone system.

Cllr Keen reported that there have been four deployments of the Community Speed Watch and noted that although the scheme is to educate drivers, that the information of four drivers recorded speeding were passed to the police controller and letters were sent out the same day to the drivers. A second report means a visit from the police.

9 Recreational / H&S update

The Clerk will report on any matters that relate to play equipment or sports field maintenance: Cllr Nuttall completed checks for February including an extra check for the school class visit. He reported the usual wear & tear, graffiti on skate park which we are aware of. Gavin is currently ordering wood to complete some of the maintenance work identified.

- An account has been set up with at Websters of Burn so that we can pay by invoice for timber orders as we need some machined timber.
- A new sign for Junior area has been delivered and Gavin is to install it. The skate park sign is on order.
- Duncan reported toddler area sign has been vandalised and now needs replacing.

The Clerk noted a possible opportunity for funding a summer skate park event from Greggs. This will be looked into further.

10 Village Green

Cllr Dawson gave a report from the site meeting with a contractor. They discussed the size of timber to be used and the need for a Method Statement and Risk Assessment. He estimates the work would take four days.

Members agreed that a further meeting is not necessary but that references and examples of his work are requested.

Actions: *The Clerk will request references and examples of his work..*

Cllr Reynolds was asked to follow up the request for funding from Cllr Caslings Locality Fund.

The Clerk noted an article from the White Rose regarding registering Village Greens, so that even if it’s sold, it is protected.

Action; The Clerk will make enquiries as to the present status of the green.

11 Riccall & District Resilience Plan

Cllr Dawson reported that the CEF funding is now in the bank account and that the match funding from the Parish Council can now go ahead. It was decided that method of payment and the container will be discussed as an agenda item at the next full meeting, in the absence of the group members. Cllr Sharp agreed to Chair the item.

It was also noted that Resilience Group business should not be discussed in Parish Council meetings as the group are now a separate entity.

12 Administration and Finance Committee

The Minutes of the Administration and Finance committee meeting of 6th March had been circulated prior to the meeting. In addition, recommendations from the Committee regarding council meeting procedures had been circulated to members prior to the meeting and recommendations regarding the applications for the Community Grants Scheme were approved.

13 Minor items and items for the next agenda

Agenda items for the next meeting:

Riccall & District Resilience Group
Volunteers Evening
H & S regime

Items 14 will be taken in private session, in the absence of the public

The Chairman closed the meeting at 9.30pm and went into Private Session. Members of the public left the meeting.

14 Staff Matters

The Chairman thanked those present and closed the meeting at 10.00pm.